

**Antisocial behaviour diary log**

**Details**

Your name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and address of perpetrator(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify this diary is a true and accurate account of the nuisance experienced

Signature: …………………………………………………………………………….

Date: …………………………………………………………………………………..

**KEEPING A RECORD OF ANTISOCIAL BEHAVIOUR**

This diary is for you to record details of anti-social behaviour caused to you. It may be used as evidence in any court action brought by Hastoe. If this is the case you may have to attend court as a witness.

If you have any difficulties in keeping a record, for example, if English is your second language, please contact your Area Housing Manager.

1. **How should I record the anti-social behaviour incident**
* It is essential to make a written record. Use this diary to do so. Only this original diary can be used in court to refresh your memory.
* Use short, easy to understand sentences.
* Use a new paragraph for each incident.
1. **When should I record the anti-social behaviour incident**
* All records should be made as the incident is occurring or immediately afterwards.
1. **What should I record**
* Write down as much detail as possible.
* Give the specific dates and times, the duration of any incident and the nature of the anti-social behaviour, how it affected you and what you did.
* Write down the actual words said by the person causing the anti-social behaviour and any physical actions, such as waving arms, shouting etc. Do not be embarrassed if you have to write down swear words and other abusive language.
* Make a note of any physical evidence you have seen, e.g. graffiti, broken windows or a weapon.
* Note where the incident occurred.
* Note who was present at the incident.
* Describe the person causing the nuisance if there is any uncertainty as to who they are

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| **Date** | **Times** | **Describe Nuisance** | **Describe how it affected you and what you did** | **Any witnesses?****If yes list names and address and contact number if known** |
|  | **From** | **To** |  |  |  |
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